

REQUEST FOR BACKGROUND INVESTIGATION

Last Name	First Name	Middle	Date Of Birth*	Gender*
Social Security Number	Other Names Used (Maiden or Alias), With Dates*			
Telephone Number	Alternate Number	Email Address		

Residences: Please list your residences for the past 7 years (add pages as necessary)

	Street Address	Apt #	City	State	Zip	From	To
1.							
2.							
3.							
4.							
5.							

Employment History: Please list your last 7 years of employment history (add pages as necessary)

1.	Company Name & Full Address	Telephone Number	From MM/YYYY	To MM/YYYY	Salary
		() -			
		Job Title	Dept.	Supervisor/Title	FT/PT
	Reason for Leaving:				
2.	Company Name & Full Address	Telephone Number	From MM/YYYY	To MM/YYYY	Salary
		() -			
		Job Title	Dept.	Supervisor/Title	FT/PT
	Reason for Leaving:				
3.	Company Name & Full Address	Telephone Number	From MM/YYYY	To MM/YYYY	Salary
		() -			
		Job Title	Dept.	Supervisor/Title	FT/PT
	Reason for Leaving:				

Education History: Please list your formal education, most recent school first. (add pages as necessary)

1.	School Name & Full Address	Diploma/Degree	Major	Grad Date
		From	To	Did you graduate?
	Type of School:			
	Name While Attending:			
2.	School Name & Full Address	Diploma/Degree	Major	Grad Date

		From	To	Did you graduate?
Type of School:				
Name While Attending:				
Professional License or Certification:				
Certificate or License Type	Issuing Authority	Address	Issue Date	Expiration Date
Certificate or License Number				
Professional License or Certification:				
Certificate or License Type	Issuing Authority	Address	Issue Date	Expiration Date
Certificate or License Number				
Military Service:				
Branch	Rank	Service Number	Start Date (MM/YYYY)	End Date (MM/YYYY)
Status	If status is "Completed Separated", provide reason for separation.			
Military Service:				
Branch	Rank	Service Number	Start Date (MM/YYYY)	End Date (MM/YYYY)
Status	If status is "Completed Separated", provide reason for separation.			
References: Please provide three references.				
	Full Name	Full Address	Daytime Phone Number (Please list 2 numbers)	
1.			() -	
	Relationship to Applicant		() -	
2.			() -	
	Relationship to Applicant		() -	
3.			() -	
	Relationship to Applicant		() -	